

THE VIRGINIA BOARD OF ACCOUNTANCY
Enforcement Committee
Informal Fact-Finding Minutes
October 15, 2013

The Virginia Board of Accountancy's Enforcement Committee met on Tuesday, October 15, 2013, at 9960 Mayland Drive, Perimeter Center Building, 2nd Floor Commonwealth Conference Center in Board Room 1, located in Henrico, Virginia 23233.

The following members of the Committee were present:

W. Barclay Bradshaw, CPA, Enforcement Chairman
Stephanie Saunders, CPA

The following staff members were in attendance:

Wade A. Jewell, Executive Director
Jean Grant, Enforcement Manager

The meeting convened at 10:10 A.M.

Upon completion of hearing the Informal Fact-Finding Conferences (IFFs) referenced herein as case numbers: 2013-E0005, 2013-E0003, 2013-E0004 and 2013-E0006 the Enforcement Committee opened the meeting to discuss each case in closed session

Upon a motion by Mr. Bradshaw, and seconded by Ms. Saunders, the Committee approved by unanimous vote that the meeting be recessed and that the Committee immediately reconvene in closed session for the purpose of consultation on Committee matters within the jurisdiction of the Board as permitted by **§ 2.2-3711 A.28** of the Code of Virginia.

The non-members in attendance to reasonably aid in the consideration of the topic were:

Wade A. Jewell, Executive Director
Jean Grant, Enforcement Manager

The members voting "AYE": were Ms. Stephanie Saunders, CPA and Mr. W. Barclay Bradshaw, CPA.

This motion is made with respect to the matter identified as Agenda Items C through F, review of Informal Fact-Finding Conferences for discussion.

Upon a motion by Ms. Saunders, and seconded by Mr. Bradshaw, the Committee approved by unanimous vote that the closed meeting, as authorized by **§ 2.2-3711 A.28** of the Code of Virginia, be adjourned, and that the Committee immediately reconvene in open public meeting. The members voting "**AYE**" were Mr. Bradshaw and Ms. Saunders.

Upon a motion by Mr. Bradshaw, and seconded by Ms. Saunders, the Committee made the following certification:

WHEREAS, the Board of Accountancy's Enforcement Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act (FOIA); and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by this Board of Accountancy that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Accountancy's Enforcement Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Accountancy.

ROLL CALL VOTE: W. Barclay Bradshaw, CPA - Aye and Stephanie Saunders, CPA - Aye

VOTE:

AYES: Two (2)

NAYS: None.

Upon a motion by Ms. Saunders and seconded by Mr. Bradshaw, the Committee voted to take action, as follows:

Case numbers - 2013-E0005, 2013-E0004 and 2013-E0006 2013 - D0014 will be allowed to sit for the CPA Exam upon approval of the full Board.

Case number - 2013-E0003 will be allowed to proceed with his application for licensure.

Upon completion of the review of all IFF conferences as referenced above, the meeting was adjourned at 1:20 P.M.

W. Barclay Bradshaw, CPA
Chairman, Enforcement Committee